

The information below includes FAQ's regarding your newborn's Social Security Number and obtaining a certified birth certificate.

Newborn Social Security Card

- You will receive your newborns Social Security card at the address you provided within 8-10 weeks from newborns date of birth. (There is no further action needed on your part)
- For any Social Security questions or if you do not receive your newborns Social Security card within 10 weeks of the newborns date of birth, please call Social Security at: 1-800-772-1213

Newborn Birth Certificate

- Your newborn's birth Certificate will be ready for pick-up 2 weeks *after* the newborn's date of birth.
- > You may pick up the birth certificate at:

Denver Vital Records, 120 West 5th Avenue, Denver, CO. 80204 Tel: 720-295-7964 *Changes or Edits to the BC can't be made at this address. Walk-ins welcomed

For changes or to add a parent to the birth certificate, please call to make an appointment at:

CO. Dept. of Public Health, 4300 Cherry Creek Dr. 80246 Tel: 303-692-2226

> The birth certificate charges incurred are:

\$20.00 for the 1st copy

\$13.00 for each additional copy

- \$20.00 for changes (in addition to first copy fee)
- \$20.00 to add second parent to birth certificate
- > Birth Certificates may be ordered Online for an additional fee at:

https://www.denvergov.org/Government/Agencies-Departments-Offices/Agencies-Departments-Offices-Directory/Public-Health-Environment/Birth-and-Death-Certificates

Paternity Hotline

> For questions related to paternity or DNA, you may call:

Denver Human Services, 1200 Federal Blvd. Denver, CO. 80204 Tel: 303-830-3572



> For questions related to the WIC food program, you may call: 1-800-688-7777

Newborn Medical Insurance

 It is your responsibility to formally enroll your newborn in medical insurance within 30 days of their date of birth.
 Denver Health Medical Plan: 1-800-700-8140
 Denver Health Medical Enrollment: 303-602-2300

Newborn Birth Certificate Application

- Please complete the birth certificate application attached in its entirety <u>before</u> picking up your newborn birth certificate.
- The identification required to pick up a birth certificate are listed on the back page of the application.

Newborn Passport

For questions or information on how to obtain a newborn passport, please call: 1-877-487-2778

Birth Registry at Denver Health:

For questions or concerns regarding your newborn's birth certificate, You may reach us at:

303-602-9328



Vital Records - Birth and Death Certificates

120 West 5th Avenue, Denver, CO 80204

Office hours are 8 a.m.- 4 p.m., Monday-Friday

www.denvergov.org/birthdeathcertificates

Phone: 720-295-7964 Email: certificates@denvergov.org

Application for Certified Copy of Birth Certificate

Orders cannot be processed without a valid ID and a matching signature

Requestor Inform	ation – please		•							
Requestor Information – please type or print legibly Name of person filing out request					Purpose for certificate (e.g., personal, records, newborn, school.)					
Email address					Phone number					
Physical and/or mailing	address									
				City		State	Zip Code			
Your relationship to pers	on named on certif	icate (e.g., fathe	r, mother, sibling, self, g		nt, etc proof of relation			?)		
Pursuant to Colorado Rev										
interest in the record required not more than one year of				enses inc	lude a fine of not more	than \$1,000.00 or	imprisonment in th	e county jail for		
By signing in Pen this	box, applicant mu	st have a direc	t and tangible interes			ave read and und	lerstood that thei	re are		
penalties for obtaining	a record under fa	alse pretenses.	All requests require	identifica	ation.					
Х						Da	ate://			
Registrant Inform	nation – pleas	e <mark>type or pr</mark> i	nt legibly (Provid	e the p	erson whose birt	h certificate i	s being reque	sted		
	First		Middle		Last		Gender			
Full Name at Birth							Male Fe	male Other		
	Month	Day	Year	ls thi	s person deceased?	Yes No				
Date of Birth				If yes	s, date://					
Date of Birth				State	e where death occurred:	:				
	0.4				ase provide certified cop	by of death certifica	te			
Place of Birth	City		County (Not Country)	1	Colorado C					
	Fired							1.41		
Full Name of FATHER	First		Middle		Last Name	Fatner/	Father/Parent A <u>place</u> of birth Father/Parent A date of birth			
or						Father/				
Parent A							<u> </u>			
First			Middle		Maiden Last Name	Mother/	Mother/Parent B <u>place</u> of birth			
Full "MAIDEN" (name prior to first marriage)										
Name of MOTHER or						Mother/	Parent B date of I	birth		
Parent B										
If an error is identified, and you take the birth certificate, you fully understand a \$13.00 fee will be assessed after the correction is made										
Ways to order:					Number of Copies requested					
					Cost of 1 st Certificate \$20.00					
 In person for same day service, office hours are Monday – Friday 8 a.m. to 4 p.m. 					Additional certificate (of same record each) \$13.00					
2. On-line: www.denvergov.org/birthdeathcertificates					FedEx/UPS (optional) \$25.00					
3. Mail in application with a copy of your ID or Passport and a					Total Charges (add all lines)					
check or money of		ble to Manag	er of Finance.							
DO NOT SEND CASH. No Refunds (Exchanges case by case)										
							- /			
For Office Use 0	nly:									
\$20.00 (State) S	pecial proces	sing fee - Y	es No	_	Employe	e Initials:				
Number		-								
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(Hust have one of the below) (Hust have two of the boltw) Baller Strukter Strukt and the and the strukter s	PRIMAR	Y ID LISTING	SECONDARY ID LISTING (Must have two of the below)			
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MUST De issued by COURDAND DWY De bage by Courted copy, Noethery or souveint terreframme on another based products and second by an application. Description. Description. School, University or College ID Card Most The sample of the VL School School The sample of the Applicant the sample of the VL School School Card School The School		of motor vehicles. Must contain a photograph. MUST be verifiable using online guide and/or issuing agency. Must contain either an issue or an expiration date. If the ID is non-expiring, it must have been issued within the last five years. The address on the license does not need to be the applicant's current address. Licenses/IDs indicating		last names, photo, and the company name. If there is any doubt that it is an ID for an employee, it is to be rejected. Work IDs issued without an issue or expiration date are acceptable. The paycheck stub or pay statement must have been issued within the last three months and must contain sufficient information to permit verification (e.g.: first and last name of individual, company name, address, contact information, etc.). The W-2		
School, University or College ID Card Photo Dip. Issued by a List Acids setset. Inverting, school, sch	CO Temporary Driver's License/State ID		Marriage License/Certificate	be legal, certified copy. Novelty or souvenir		
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Youth Corrections ID Human Services for minors in the Youth Corrections system. The card must hat the record EXACTLY (with the exception of middle and/or married names). De214 US Military separation document Employment Authorization Card INS Form 1-766 DD-214 US Military separation document Foreign Passport Mag. Sequences and the entited with embassy or consulte or with No. DD-214 US Military separation document Foreign Passport Mag. Sequences and the contained within the passport. If a visit a spream, then it nossession of a valid passport. If a visit a spream, then it document. WIS Is worthable using ording pash. Mag. only be used for six months from the date of event. May be used to visit and the contained within the passport. If a visit a spream, then it document. Mag. only be used for six months from the date of event. May be used to visit and event chailers. System-generated worksheets are acceptable. Government Work ID Issued by US popartment of Labor. Medical card/Health Erst Colorado government. MUST contain a photograph and be valid per expiration date listed on card. MUST be verified using guide. Medical card/Health Erst Colorado (Colorado only) Issued by a foreign country or state government. MUST contain a photograph and be valid per expiration date listed on card. MUST be verified using guide. Issued by a foreign country or state government. MUST contain a photograph and be valid per expiration date listed on card. Issued by us foreign country or state government. MUST contain a photograph and be valid per expiratin date listed on card. Issued by us Soci	CO Department of Corrections ID Card	Corrections. The card must match the record EXACTLY (with the exception of	Colorado Gaming License			
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		National Guard. Must copy front and back. Military Retiree ID's that are non-expiring will be accepted.		Valid Social Security Cards with phrase "For Social Security Purposes - Not for Identification" are acceptable. Laminated cards and cards with no signatures are acceptable.		
Selective Service Card/Letter Issued by U.S. Selective Service.	US Passport Book or Card	issued by US Department of State.				